Dear Parents, Grandparents, Guardians, etc.,

It's almost time for camp! Enclosed in this letter is everything you need to know regarding your child's time at Lutheran Island Camp.

Registration Payment:

- Transfer code: This applies to camp scholarships received through your church. You will need to get the code from your church in order to apply it to your payment. Camp does not give out transfer codes.
- Deposit: In order to save your child's spot you must have $50 down.
- Final payment: We would prefer if the full amount is paid in full one week before your child's camp session. If that is not possible you are welcome to pay during drop-off.
- Refunds/Cancellations: You may cancel your child's camp session and receive full refund up to seven days before the start of the camp session. If you cancel within seven days or less, we will keep the deposit.

Dropping off your child:

- **Drop off begins at 3:30pm on Sunday afternoon.** There will be signs up to show you where to go.
- In order for the drop off process to be smooth and efficient for everyone, we ask that you will have completed your final payment and put money into your child's Canteen account in advance.
- **Please note that you will not be able to put Canteen money into your camper's account upon drop off. This means that if you wish for your camper to participate in Canteen throughout the week, you must prepay.**
- During this time we will collect your campers medications. Please be ready to relay any pertinent information/instructions to the employee in charge of collecting the medications.
- During this time we will show you and your child to their cabin and meet their counselor. It's an exciting time!

Picking up your child:

- Pickup begins at 10:30am on Friday with our Closing Service! Closing Service is held at the Outdoor Chapel. There will be signs up to show you where to go.
- After the Closing Service: pick up your camper, and their belongings by the luggage rack. There are no physical canteen refunds to pick up this year. Please see the canteen section for more information.
- Please double check that your child has the correct luggage and that all their belongings are in there.

Canteen:

- All canteen items are $1.50 except drinks which are still $1.00. This is a price increase from previous years.
- Canteen items range from $1.00-$1.50 and campers are allowed three items per canteen once a day which means **the maximum they can spend is $18 for the whole week.**
- Canteen will be open after closing service.
- **New Canteen refund procedures:** Parents go to the Canteen after closing service, fill out a slip of paper with their preferred leftover money option. The options are 1) donate to camp 2) spend it in the camp store 3) camp mails a check with the amount-minus a $3 service charge 4) reverse to credit card (if applicable)-minus $3 service charge

Horse Camp campers:

- Horse Camp campers will not be permitted to ride unless they have closed toed shoes and long pants. Please make sure that your camper packs both of these items, along with a water bottle!
- Please make sure that your camper understands that they will be riding for almost six consecutive hours per day. If they refuse to ride they will have to be brought back to the Island and will miss out on time with the horses and their cabinmates.
- Your camper will be participating in a horse show to showcase the skills they learned while at camp. **This will be at 9:00am at Christ Serve Ranch.**

Miscellaneous:

- **Please note that they will NOT need a cell phone. Please make sure your camper leaves their cell phone at home. Please do not allow or encourage your camper to sneak in a cell phone.** If they have one it will be taken away and put in the office until the end of the camp session. If you have any questions regarding our cell phone policy, please give us a call at 218.583.2905.
- If you'd like to send a note to your camper you can email it to campermail52@gmail.com. We then print the emails and give them to your child at meal times. Campers love to get mail!
- If you are planning to mail letters or packages to your camper please do so at the very beginning of the week. If you mail them Tuesday or later your child will be gone before the mail is delivered.
- As always, please contact us with any questions or concerns you might have!

See you on the Island!

Julia A Johnson
Program Coordinator
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