



Dear Parents, Grandparents, Guardians, etc.,

It's almost time for camp! Here's some important information to prepare for your child's time at Lutheran Island Camp.

Registration/Payment

- **Deposit:** To save your child's spot you must have \$100 down.
- **Final Payment:** We would prefer the full amount is paid in full one week before your child's camp session. If that is not possible, you are welcome to pay during drop-off.
- **Transfer code:** This applies to camp scholarships received through your church. You will need to get the code from your church in order to apply it to your payment. Camp does not give out transfer codes.
- **Health and Release Forms** – Must be filled out online one week before camp begins.
- **Canteen Money** – Should be put into camper's account a week before camp session begins. This will ensure ample time for staff to process information before the session begins. Canteen money given at check-in may not be available for the camper at first canteen.
- **Cancellation Policy** – Deposits are non-refundable when less than 14 days from camper session. Refunds will be granted in cases of illness or injury (with doctor's note), and family emergencies.

Dropping Off Your Child

- **The drop off process begins at 3:30pm on Sunday afternoon.** There will be signs to direct you.
- To make the drop off process smooth and efficient for everyone, we ask that you complete the Health and Release form, final payment, and put money into your child's Canteen account in advance.
- We will collect your camper's medications during the drop off process. Please be ready to relay any pertinent information/instructions to the employee in charge of collecting and administering the medications.
- During this time, we will show you and your camper to their cabin to meet their counselor. It's an exciting time!

Picking Up Your Child

- Pickup begins at 10:30am on Friday with our Closing Program! The Closing Program is held at the Outdoor Chapel. There will be signs to direct you.
- After the Closing Program: retrieve your camper and their belongings at the luggage rack in their village. Then stop by Canteen and the Camp Store to pick up medications and close your camper's Canteen account.
- Please double check that your child has the correct luggage and all their belongings.

Canteen

- All canteen items are \$1.50, except bottled water (\$1.00) and juice barrels (\$0.50).
- Campers have Canteen once a day. They are allowed three items at each Canteen. **The maximum they can spend is \$18 for the whole week. The Camp Store is open for purchase throughout the week.**

- Canteen and the Camp Store will be open after the Closing Program for snacks and souvenirs.
- **Canteen Refund Procedures:** Parents go to the Canteen after picking up your camper to fill out a slip of paper with your preferred leftover money option. The options are 1). Donate to LIC 2). Spend it at Canteen and Camp Store 3). LIC mails a check with the refund amount minus a \$3 service charge 4). If applicable, reverse to credit card minus a \$3 service charge.

Horse Camp Campers:

- **Horse Camp campers must have closed-toed shoes and long pants to ride.** Please make sure your camper packs both of these items, along with a WATER BOTTLE!
- Please ensure your camper understands they will be riding for almost six consecutive hours per day. If they refuse to ride, they will be brought back to the Island and will miss out on time with the horses and their cabinmates.
- Your camper will participate in a horse show to showcase all they learned during the week! **This will be at 9:30am Friday at Christ Serve Ranch.**

Miscellaneous:

- **Please note that your camper will NOT need a cell phone or a smartwatch during their time at camp. Ensure your camper leaves their cell phone and other devices at home. Please do not allow or encourage your camper to sneak in a cell phone or other devices.** If a device is discovered with your camper, you will be notified, and it will be taken away and kept in the office until the end of the camp session when you come to pick up your child. Camp is a great time for your child to unplug and enjoy the company of their cabinmates and counselor in God's beautiful creation! If you have any questions regarding our cell phone policy, please give our Program Director a call at 218-583-2905.
- If your camper is signed up for a horseback trail ride, please note they will miss one swim time. **Campers must have closed-toed shoes and long pants to ride.** If your camper is riding, please ensure they pack these items.
- If you'd like to send a note to your camper you can email it to campermail52@gmail.com. We print the emails and give them to your child at mealtimes. Campers love to get mail!
- If you are planning to mail letters or packages to your camper, please do so at the very beginning of the week. If you mail them Tuesday or later your child will be gone before the mail is delivered.
- Contact Dianne at licbusiness@islandcamp.org or 218-583-2905 for any questions regarding registration and payment.

**All information, schedules, and the packing list can be found on the Parent Portal
(<https://www.islandcamp.org/parent-portal>).**

We can't wait to see you on the Island!

Olivia Leising
Program Director